

## Minutes of the Housing Authority of the County of Dodge

The Dodge County Housing Authority met Wednesday, December 23, 2015 in the board room of the Housing Authority office located at 491 E Center Street, Juneau, Wisconsin.

The meeting was called to order at 8:30 am by Glenn Stousland, Chairman.

Roll Call: Glenn Stousland, Chairman, Mary Reak, Ken Neumann, Eugene Wurtz, Shirley Kitchen

Absent: None

Also Present: Donna Braun, Executive Director and Jamie Rhodes, Housing Supervisor

Pledge of Allegiance

Verification of proper meeting posting

Motion was made by Ken Neumann to approve the agenda. The motion was seconded by Shirley Kitchen.

Motion carried.

Motion was made by Shirley Kitchen and seconded by Mary Reak to dispense the reading of the November 18, 2015 minutes and approve them as presented. Motion carried.

Public Forum: None

Communications: Letter from HUD Milwaukee analysis of HCV program. Thanking us for running the HCV program in accordance with HUD's protocols for CY 2015 with no findings.

The Financial reports were reviewed. A motion was made by Shirley Kitchen and seconded by Ken Neumann to approve the financial reports as presented. Motion carried.

Bills for Dodge 1, 6, OGLLC, HA and HUD were presented. A Motion was made by Mary Reak and seconded by Shirley Kitchen to approve the bills and pay as due. Motion carried.

Unfinished Business:

11. A Dodge 1, 6 and OGLLC Occupancy Report for period December 2015.

Theresa	12-12	Burnett	12-11	Iron Ridge	8-8	Waupun	48-42
Ashippun	12-12	Lowell	12-11	Juneau	15-12	Oak Gove	24-23
Reeseville	14-12	Hustisford	14-14	Beaver Dam	17-16		

Progress report on Housing Choice Voucher Section 8 Program: Vouchers – 140 + 0 port out

Occupancy report- Reviewed details of the occupancy report.

Maintenance report- Several annual meeting coming up with apartment inspections. Building 110 had partial power outage on 12/19/2015. Harris court buildings will have fire drill coming up.

Tenant/Program participation report- Burnett tenant gave notice to vacate. Sheriff's department was very cooperative and helpful in the last month providing us with police report regarding open case for one of our tenants. Information is being used in a current case. Very limited information can be provided to us at this time. Tenants signed 150 cards which were sent to the Veteran home in King, Wisconsin. All buildings had some tenants that participated. Oak Grove tenant stopped in the office to give Christmas village she made for us. She also included thoughtful thank you note.

Management- SVA will do Oak Grove audit electronically. No site visit. Oak Grove rent increase was not allowed due to excess cash balance. Utility allowance was approved for 3 bedroom units and processed.

Old Business: NONE

New Business: A motion was made by Shirley Kitchen and seconded by Ken Neumann to approve the updated HUD HCV Payment Standards.

The next meeting of the Dodge County Housing Authority is scheduled January 27, 2016 at 8:30am.

A motion was made by Shirley Kitchen to adjourn. The motion was seconded by Ken Nuemann Motion carried.

Meeting adjourned at 9:46 a.m.

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Glenn Stousland, Chairperson

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Donna Braun, Executive Director

# DODGE COUNTY HOUSING AUTHORITY

491 East Center Street

Juneau, WI 53039

Office 920-386-2866

Fax Number 920-386-2725

## OCCUPANCY REPORT---Rural Development

December 1, 2015

Move-Outs/Move Ins

January 1, 2016

### Dodge 1

Theresa 12-12  
Ashippun 12-12  
Reeseville 14-12  
Burnett 12-11  
Hustisford 14-14  
Lowell 12-11  
Iron Ridge 8-8  
Juneau 15-12  
Beaver Dam 17-16  
Total Vacancies 116 -108  
Percent Vacancy 6.9%

1 M/O

Theresa 12-12  
Ashippun 12-12  
Reeseville 14-12  
Burnett 12-10  
Hustisford 14-14  
Lowell 12-11  
Iron Ridge 8-8  
Juneau 15-12  
Beaver Dam 17-16  
Total Vacancies 116 - 107  
Percent Vacancy 7.9%

### Dodge 6

Waupun 48- 42  
Total Vacancies 48-6  
Percent vacancy 12.5%

1 M/I

Waupun 48-43  
48 - 5  
Percent Vacancy 10.4%

### Dodge 8/OGLLC

Oak Grove 24 -23  
Percent Vacancy 4.2%

Oak Grove 24-23  
Percent Vacancy 4.2%

## **HUD HOUSING CHOICE VOUCHER PROGRAM**

### **December 1, 2015**

Total program participants paid by Dodge County 140 + 0 port out = 140 total

### **January 1, 2016**

Less 1 household removed

Less 0 voucher searching

Less 0 Port out absorbed

Added 1 New

Added 0 voucher searching back on program

Program Participants in Dodge County 140

Paying for port out 0

Total program participants we are paying for 140

Current program participants searching 0

Current Vouchers Issued 0

Waiting List / with local preference, and not very low 1455/1842

Prepared - January 19, 2016





# WISCONSIN *Veterans* HOME KING

*"Caring for America's Heroes for over 125 years"*

Date: 1/8/2016

Dear Dodge County Housing Authority,

On behalf of the Wisconsin Department of Veterans Affairs, I want to thank you for your donation of the Christmas cards for our members to enjoy.

Providing the best possible programs, benefits, and services to our veterans community in recognition of their service and sacrifice to our state and nation is a mission the WDVA takes very seriously. We do all we can to meet and exceed the needs of Wisconsin's veterans.

We appreciate your support of Wisconsin veterans. It is through contributions such as yours that we are able to provide an enriched quality of life that each has earned through selfless service to our country. With friends like you, we are able to ensure that Wisconsin is a place that Veterans can be proud to call home.

Again, thank you so much for your generous donation. Contributions are tax deductible to the fullest extent allowed by law. Please contact your accountant or tax professional for advice.

Sincerely,

DEPARTMENT OF VETERANS AFFAIRS,

AMBER NIKOLAI

Member & Public Relations Director

DEPARTMENT OF VETERANS AFFAIRS,

NICHOLAS PESKIE

Donation Specialist

DEPARTMENT OF VETERANS AFFAIRS,

Jim Knight

Commandant

